



全球知名同儕審查(Peer Review)專家平台

## 使用指南

Publons is part of

**Web of  
Science  
Group**

A Clarivate  
Analytics  
company

# Publons 簡介

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**Publons全球知名同儕審查(Peer Review)專家平台**，由擁有超過70萬名註冊之審稿專家、2,700多家出版商所共同打造之同儕審查知識分享平台，可協助科研人員記錄其同儕審查與編輯委員任職經歷，讓曾被忽略的科學貢獻獲得公開認可，展現學術影響力。

目前**Publons**已與世界上最大規模的引文資料庫**Web of Science(WOS)**結合，科研人員能輕鬆由WOS匯入個人研究著作，並透過WOS公認的引文統計數據展現學術影響力。透過Publons亦可快速下載個人學術研究檔案，打造科學家的專屬學術名片，助力科研基金的申請及職業生涯發展。

## Publons 的特色

- **輕鬆匯入個人研究著作**：可立即從Web of Science, ORCID, 或其他書目管理軟體 (如，EndNote等)匯入個人研究著作。
- **提供公認的引文數據佐證**：提供Web of Science引用統計數據，以數據說明研究影響力。
- **整合個人專屬的學術研究**：結合個人ORCID 與ResearcherID，自動整合個人學術著作。
- **經認證的同儕審查與期刊編輯記錄**：由數千個學術期刊出版社認證的同儕審查與期刊編輯記錄。
- **可下載的個人學術研究檔案**：結合著作、編輯與同儕審查，綜覽您的學術影響力。

# Publons so far...

700k+

REVIEWERS

3.5m+

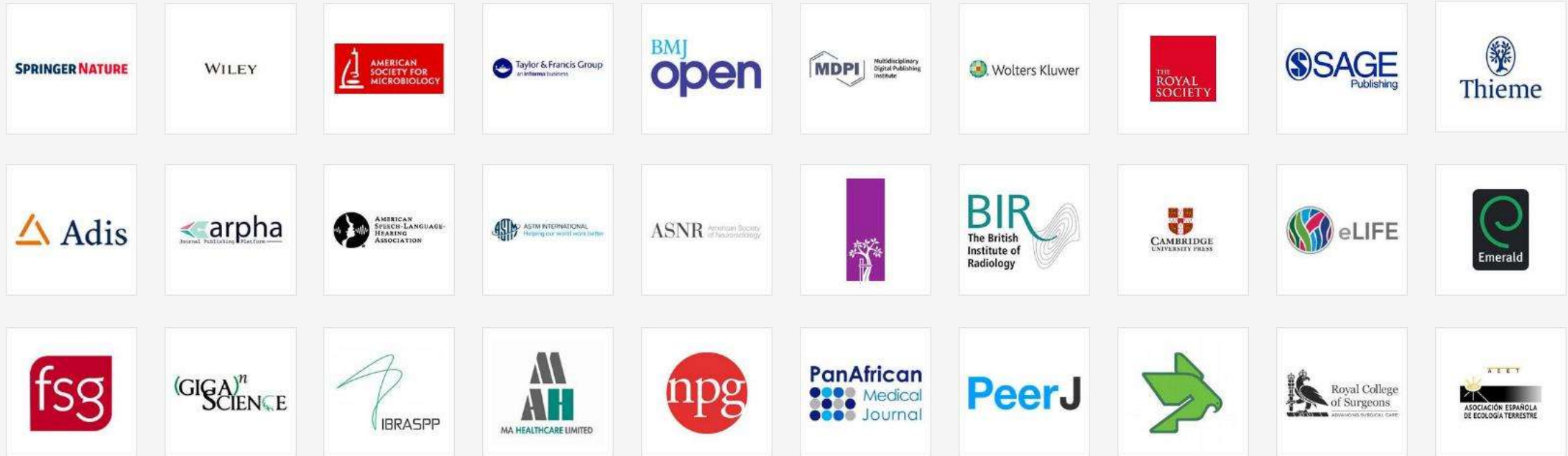
REVIEWS

2,700+

INTEGRATED JOURNALS

60+

PARTNERED PUBLISHERS



\*As at Jan 2019

# For Researcher

## 研究人員學術研究檔案建立與維護

- 註冊與管理個人帳號
- 建立個人檔案資料
- 建立個人著作資料
- 建立個人評論資料
- 瀏覽個人研究檔案
- 匯出個人研究檔案

# 1. 註冊與管理個人帳號

1 點選Register。

publons BROWSE COMMUNITY FAQ

LOG IN REGISTER WEB OF SCIENCE

# Track more of your research impact

Your publications, citation metrics, peer reviews and journal editing work, in one place.

CREATE A PUBLONS PROFILE

# 1. 註冊與管理個人帳號

2 以Email註冊，或者以Google、ORCID或Linkedin帳戶連結登錄註冊。

publons BROWSE COMMUNITY FAQ LOG IN REGISTER WEB OF SCIENCE

Home > Register

You can now sign in to Publons, EndNote, Web of Science® and Researcher ID with one email address and password.  
If you already have an account with one of these products, please sign in with those credentials to start using Publons. [Learn more about registering for Publons here.](#)

Register to continue with Publons

Email address




Password

First name

Last name

Register

Already a member?  Sign in

or register using   

By registering, you acknowledge and agree to our [Terms of Use and Privacy Statements](#).  
Need help? [Contact Customer Care](#).

3 以Email註冊者，需回註冊信箱點選啟用連結。

Publons activation request

Publons

Clarivate Analytics

Almost there...

Please click on the link below (or copy and paste into your browser) to activate your account:

[Click here to activate.](#)

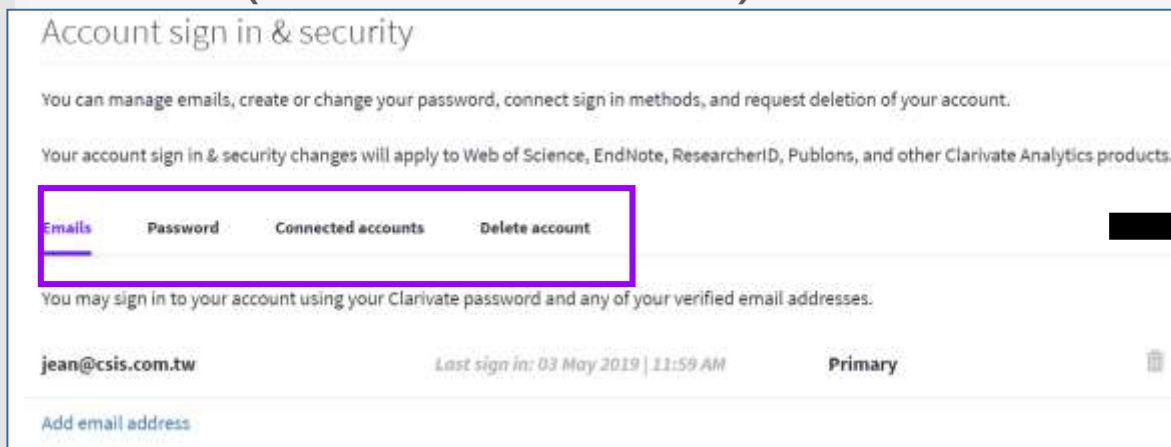
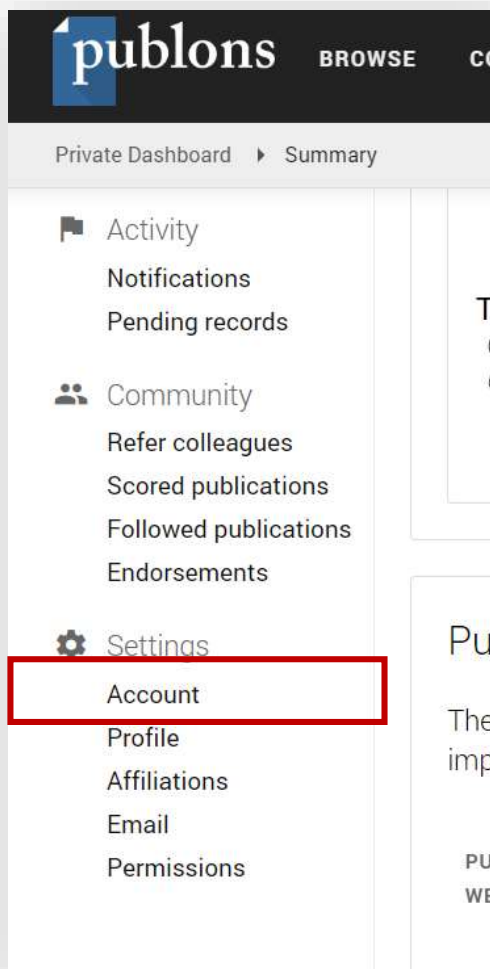
If you have received this email in error, you do not need to take any action to cancel the registration process. Your email account will not be activated and you will not receive any further emails.

Thank you,

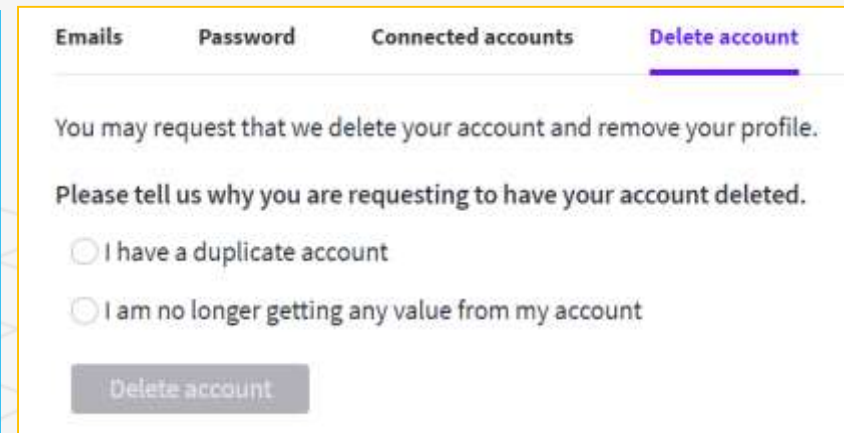
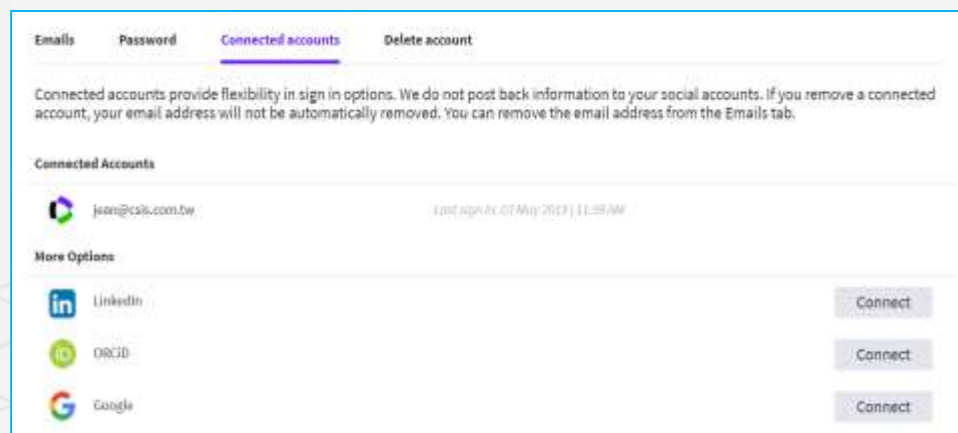
The Publons team

# 1. 註冊與管理個人帳號

4 點選 **Settings** → **Account**，可進行 Email、帳戶密碼(Password)、連結外部帳戶(Connected Accounts)與刪除 Publons 重複帳戶等帳戶管理設定。



- **Email**：新增或刪除 Email。
- **Password**：進行密碼變更。
- **Connected Accounts**：進行與 LinkedIn, ORCID, Google 等外部帳號之連結。
- **Delete Account**：提出刪除 Publons 重複帳號或個人檔案之設定。



## 2. 建立個人檔案資料

publons BROWSE COMMUNITY FAQ

Private Dashboard Profile Settings

Me  
Dashboard summary  
Public profile  
Export verified record

My records  
Publications  
Peer reviews  
Editor records  
Awards

Activity  
Notifications  
Pending records

Community  
Refer colleagues  
Scored publications  
Followed publications  
Endorsements

Settings  
Account  
**Profile**  
Affiliations  
Email  
Permissions

Profile photo  
JW  
UPLOAD NEW PHOTO  
Accepted file types are .png, .jpg, and .gif

Profile details  
Full Name  
Jean Wu  
Tell us a bit about yourself...  
Please add any alternative publishing names in the box below to help us match you to your articles. Any additional names can be separated with semicolons: ";".  
Alternative publishing names  
Country/Region  
Taiwan

Research fields  
Select your fields of research here.  
Research field  
Add each field separately. Existing fields will appear in a dropdown as you type. If the field you want to add is not present, add it by pressing enter.

Metrics visibility  
Metrics are displayed on your profile page and provide an overview of your publication and review activity. They will never identify you as the reviewer of a manuscript.  
 Allow others to see your publication and review metrics  
 Allow others to see your Web of Science h-index on your profile

SAVE PROFILE

1 點選 **Settings** → **Profile**，即可進行個人照片、姓名、國家、簡介、研究領域以及各項指標的隱私權設定。

### Profile Photo

可上傳個人照片，支援png, jpg, .gif檔案格式。

### Profile Details

可新增全名或其他出版筆名、作者所屬國家 / 區域，以及添加個人簡介。

### Research Fields

增加研究領域資訊。添加時可選擇自動建議領域帶入，或者可自行輸入。領域可添加多項。

### Metrics Visibility

可設定個人著作與peer review的指標數據權限。包含

- 允許其他人觀看個人著作與Review的記錄。
- 允許其他人觀看個人檔案中Web of Science H-index數值。



## 2. 建立個人檔案資料

Private dashboard - Affiliation settings  
For Jean Wu

**Editorial board memberships**  
Add the journals or conferences whose editorial boards you have been a member of, using the current field to distinguish between contemporary and past appointments. Current affiliations will be displayed on your profile. Note that journals/conferences reserve the right to disavow these claims where they believe they are incorrect.

JOURNAL OR CONFERENCE	CURRENT
Journal or Conference	

**Institution affiliations**  
Universities and Academic institutions you have been affiliated with. These are displayed on your profile and are used in Institution Leaderboard calculations.

INSTITUTION	DEPARTMENT	ROLE	URL	START	END
institution	Department	Role	URL		Present

**Other affiliations**  
Other sites and accounts you would like linked from your Publons profile eg. ResearchGate, LinkedIn

NAME	URL
Name	URL

SAVE CHANGES

2 點選 **Settings** → **Affiliations**，即可進行個人於期刊或研討會議(Conference)之編輯委員經歷、個人任職或所屬機構，以及其他學術社群成員等資料編輯。

### Editorial Board Memberships 編輯委員成員

個人擔任期刊(Journal)或研討會議(Conference)編輯委員會成員之經歷，並可選擇是否在職。

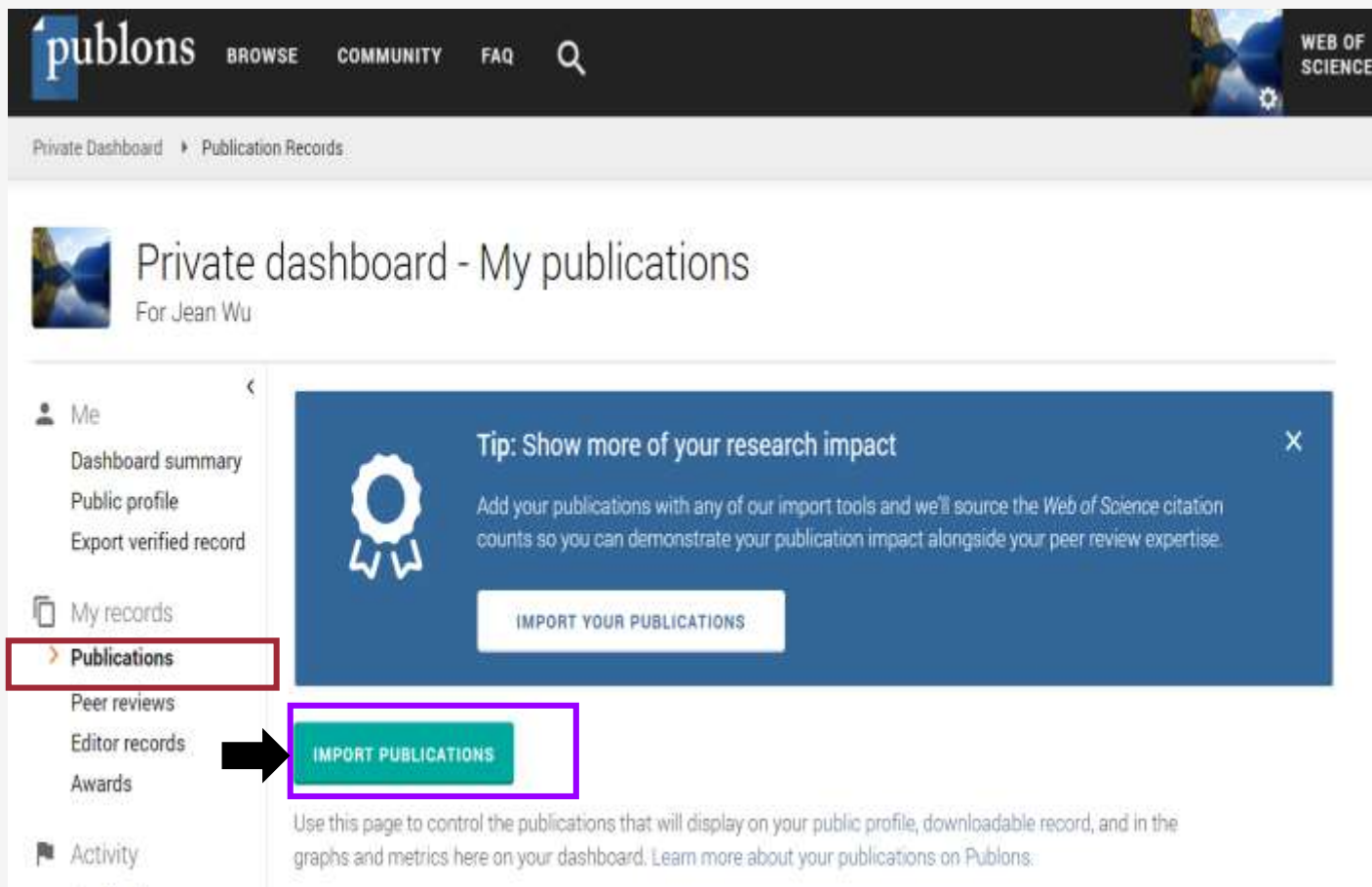
### Institution Affiliations 所屬機構

個人機構任職經歷。

### Other Affiliations

增加其他專業社群(ex. ResearchGate、LinkedIn)之附屬資訊。

### 3. 建立個人著作資料



publons BROWSE COMMUNITY FAQ

Private Dashboard ▶ Publication Records

Private dashboard - My publications  
For Jean Wu

Me  
Dashboard summary  
Public profile  
Export verified record

My records  
Publications  
Peer reviews  
Editor records  
Awards

Activity

Tip: Show more of your research impact  
Add your publications with any of our import tools and we'll source the Web of Science citation counts so you can demonstrate your publication impact alongside your peer review expertise.

IMPORT YOUR PUBLICATIONS

IMPORT PUBLICATIONS

Use this page to control the publications that will display on your public profile, downloadable record, and in the graphs and metrics here on your dashboard. Learn more about your publications on Publons.

1 點選 **My Records** → **Publications**

2 點選 **IMPORT PUBLICATIONS**

→ 有四種匯入文獻方式

- 由 **Web of Science** 匯入
- 由 **ORCID** 串接匯入
- 搜尋文獻識別碼後匯入
- 直接 **上傳著作清單檔案** 後匯入

### 3. 建立個人著作資料

A

Import from Web of Science (complimentary access for Publons users) ^

We have found up to **27** publications that match your email addresses and/or names. Click to see the results and use the filters to select all your publications indexed in *Web of Science*.

SEE MY WEB OF SCIENCE PUBLICATIONS

A. 由**Web of Science**匯入個人著作。Publons 會根據作者**Email或姓名**自動比對帶入可能的文獻清單，勾選後即可匯入。匯入後可自動帶出Web of Science的被引用次數(Citation)。

B

Import from ORCID ^

First link your ORCID account to Publons from your account page.

IMPORT MY PUBLICATIONS FROM ORCID

B. 由**ORCID**串接匯入個人著作，需先將ORCID帳戶與Publons串接。Publons 會自動將ORCID比對到的文獻匯入。

C

Import by identifier (e.g. title or DOI) ^

Import article details by entering:

Article DOI, PubMed ID, or arXiv

OR

Article title

C. 由**文獻識別碼**(如DOI、PubMed ID或arXiv碼)或搜尋文章標題(TITLE)**逐筆**匯入個人著作。

D

Import by file upload (RIS, CSV, or BIBTEX) ^

Click the button below to import your publications from either a RIS, BibTex, or CSV file. You can read more about publication CSV formatting [here](#).

SELECT FILE










UPLOAD

D. 由**上傳著作清單檔案**匯入個人著作。將文獻著作清單以書目管理軟體匯出檔(RIS、BibTex)或CSV檔直接上傳。RIS與CSV檔有特別的格式欄位需求，點選[more about publication CSV formatting](#)進一步瞭解。

### 3. 建立個人著作資料—完成匯入個人著作

#### IMPORT PUBLICATIONS

Use this page to control the publications that will display on your public profile, downloadable record, and in the graphs and metrics here on your dashboard. Learn more about your publications on Publons.

DATE	TITLE	JOURNAL	CITATIONS	ALTMETRIC	
2019	Transcatheter Aortic-Valve Replacement with a Balloo...	New England Journal of M...	-		
2017	Interleukin33 deficiency causes tau abnormality and ...	Translational Psychiatry	4		
2011	In vitro and in vivo antitumor effects of gemcitabine i...	Cancer Research	0	-	
2011	An Ex Vivo Comparison of Electronic Apex Locator Te...	Journal of Endodontics	18	-	
2007	Repression of tumor necrosis factor-related apoptosi...	BMC Cancer	23	-	
2006	Expression of TRAIL (Tumor Necrosis Factor-Related ...	Cancer Research	0	-	
2005	Nephrotic range proteinuria and CD4 count as noninv...	American Journal of Medi...	23	-	

匯入的著作清單，可依照出版日期(Date)、文章標題(Title)、期刊名稱(Journal)、Web of Science被引用次數(Citations)、網路計量指標(ALTMETRIC)排序呈現。

點選刪除圖示2次即可刪除此筆記錄。

## 4. 建立個人評論資料

publons BRO

Private Dashboard ▶ Review F

Me

- Dashboard summary
- Public profile
- Export verified record

My records

- Publications
- Peer reviews**
- Editor records
- Awards

**ADD A REVIEW**

**Tip: It takes seconds to add your old reviews**

Publons users have added 2 million reviews to their profiles simply by searching their email in "thank you for reviewing" emails from journals and forwarding these to [reviews@publons.com](mailto:reviews@publons.com); we will verify and add the review(s) to your profile for you.

LEARN MORE ABOUT ADDING REVIEWS

Add or load a review using the button above, edit existing reviews by clicking in the Edit column, or add value to existing reviews by clicking in the Progress column. Read more about adding reviews here.

1 點選 **My Records** → **Peer reviews**

2 點選 **ADD A REVIEW**

→

- 選擇評論種類
- 增加評論的期刊或研討會名稱
- 增加評論的文章名稱
- 選擇評論內容的顯示偏好設定
- 撰寫 / 增加評論內容

## 4. 建立個人評論資料

Add a pre-publication or post-publication review using the form below.  
See here for more on the difference between the two.

**A**

Pre-publication review  
Load the details of a review you've previously written for a journal or conference.

Post-publication review  
Write a new review of a published manuscript.

**B**

Journal or conference

Journal or conference you reviewed for

Date you performed the review

**C**

Article

If the article has been published please enter its DOI to ensure we associate your review correctly. As it would be unfair to the author(s) **we do not show the title of the article or publish the content of your review until the manuscript has been published (given a DOI or URL).**

Import article details by entering:

Article DOI, PubMed ID, or arXiv

or

Article title

**A. 選擇評論的類型。** 可分為出版前評論(Pre-publication review)與出版後評論(Post-publication review)。

**B. 增加評論文章所屬的期刊(Journal)或研討會(Conference)名稱。**

**C. 增加評論的文章名稱。** 可以文獻識別碼(如DOI、PubMed ID或arXiv碼)或搜尋文章標題(TITLE)逐筆匯入評論的文章。未出版的期刊文獻基於保護作者為由，將不會於出版前(擁有特定DOI或URL前)公開文章標題與內容。

## 4. 建立個人評論資料

### D Display preferences

Please select how you would prefer your review to be publicly displayed. We also consider the preferences of the journal, publisher and any authors before displaying a review but will never display more information than your preferences allow. Please do not publish a review if the journal's policy prohibits it. Find out more about review display preferences.

Privacy: Show journal/conference

Content: Hide review content

### D. 選擇評論內容的顯示偏好設定

**Privacy** : 可針對期刊名稱、研討會名稱、被評論文章或評論記錄可觀看對象等進行設定。

**Content** : 可選擇顯示或隱藏評論內容。

Privacy

Show journal/conference

Do not show this review on my profile

Show publisher only

Show journal/conference

Show journal/conference & article title

Content

Hide review content

Hide review content

Display review content

### E Review Content (Guidelines)

WRITE PREVIEW

Parsed as Markdown Parsed as MathJax

Add the review's content here

CREATE REVIEW

### E. 撰寫或增加文章的評論內容

評論撰寫原則可參考[Guidelines](#)。文字撰寫支援Markdown 或 MathJax之語法編排格式。

3

點選 **CREATE REVIEW** 即可新增完成。

## 5. 瀏覽個人研究檔案

點選Dashboard 左側的**Public Profile** 或**See My Profile**即可。

Private Dashboard ▶ Summary

Me

- Dashboard summary
- Public profile**  
Export verified record

My records

- Publications
- Peer reviews
- Editor records
- Awards

Activity

- Notifications
- Pending records

Community

- Refer colleagues
- Scored publications
- Followed publications

**Tip: Improve your profile by showcasing your peer review expertise**

Getting recognition for all your peer review work is easy and helps demonstrate your expertise and standing in your field.

MANAGE YOUR REVIEW RECORDS

**Track my citations**  
Get the *Web of Science Core Collection* citation counts for your publications.

**Manage my reviews**  
Add new or past peer reviews to show your expertise.

**See my profile**  
See what your profile looks like to other people on Publons.

**Export my record**  
Download your record for funding or promotion applications.



## 5. 瀏覽個人研究檔案—Summary

The screenshot displays the profile of Elisabeth M. Bik, a Science Fellow at Research Square. The profile is divided into several sections:

- Section A (Key Metrics):** A summary box containing:
 

PUBLICATIONS	TOTAL TIMES CITED	H-INDEX	VERIFIED REVIEWS	VERIFIED EDITOR RECORDS
24	7,563	18 <sup>th</sup>	160	3
- Section B (Personal Information):** Includes 'Research Fields' (Microbiology), 'Identifiers' (Web of Science ResearcherID: H 2842-2019, ORCID: 0000-0001-5477-0234), and a link to 'VIEW FULL BIO & INSTITUTIONS'.
- Section C (Most cited publications):** A list of top 5 publications with their citation counts:
 

Publication Title	Times Cited
Diversity of the Human Intestinal Microbiota	3570
Development of the Human Infant Intestinal Microbiota	1416
Molecular analysis of the bacterial microbiota in the human stomach	485
Microbial Presence, Diversity and Abundance in Amniotic Fluid During Preterm Labor: A Molecular and Culture-Based Investigation	358
Dissecting biological "dark matter" with single-cell genetic analysis of rare and uncultivated TM7 microbes from the human mouth	356
- Section D (Peer review summary):** Shows 'CURRENT EXTERNAL BOARD MEMBERSHIPS' (e.g., Frontiers in Microbiology, The EMBO Journal) and 'WRITTEN REVIEWS' for various journals like The EMBO Journal, Journal of Applied Microbiology, and Nature Communications.

**A. 研究關鍵指標：**包含發表文章數、總被引次數、H-index、已驗證的評論數與編輯記錄。

**B. 個人基本資料：**包含研究領域、作者識別碼、簡歷、所屬機構、與獲獎記錄等資訊。

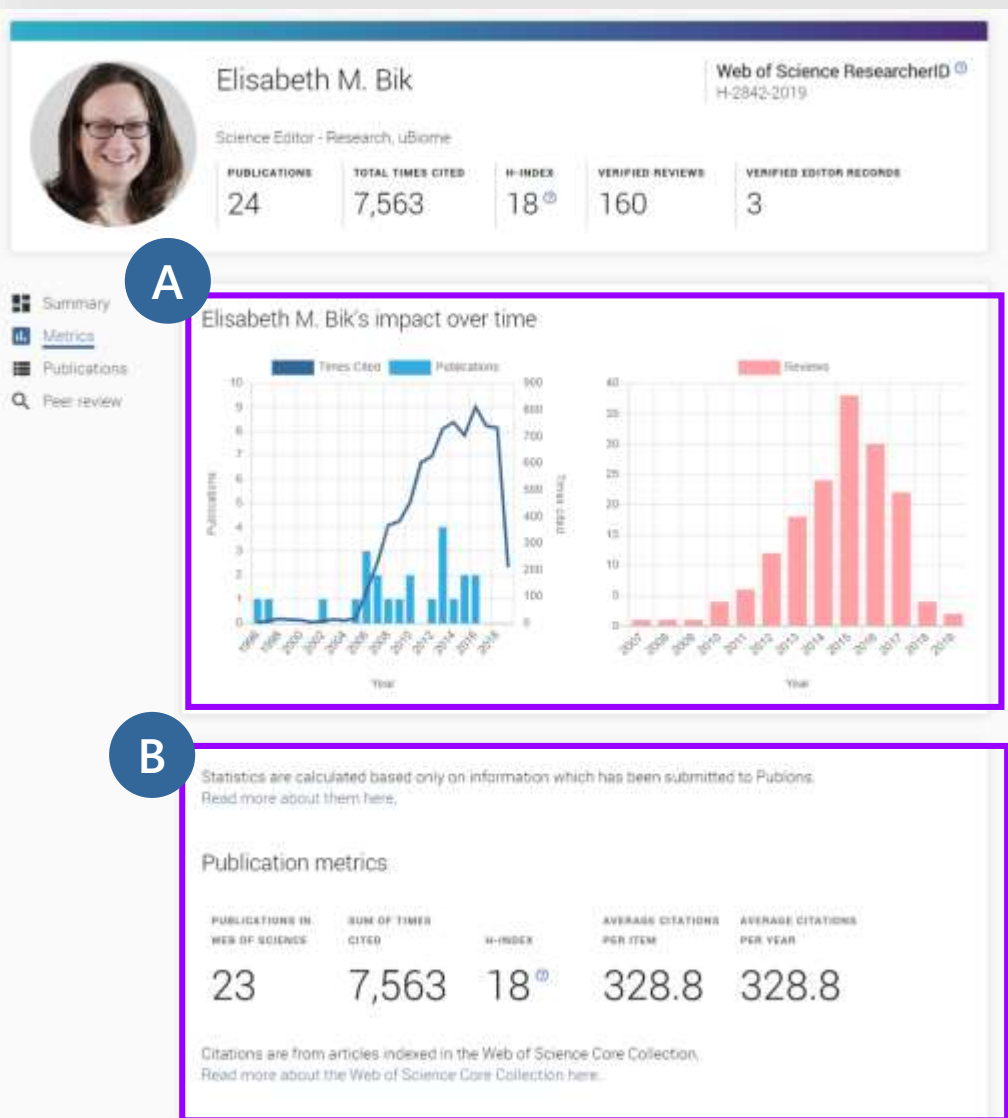
**C. 個人發表資料：**

◆個人著作清單，於總表中以被引用次數Top 5的文獻著作代表顯示，並將Web of Science之被引用次數顯示於右側。

◆點選 **GO TO PUBLICATIONS** 可總覽所有作者研究發表文獻。清單上方另提供各期刊發表數總表參考。

**D. 個人評論資料：**包含編輯委員經歷、已驗證的編輯與評論記錄等資訊。

## 5. 瀏覽個人研究檔案—Metrics



A. 研究影響力趨勢圖：提供歷年發表文章數與被引用次數趨勢圖，以及評論發表量趨勢圖。

B. 研究影響力指標：提供發表文章數、總被引用次數、H-index、平均每篇文章被引用次數，以及平均每年被引用總次數的數值。

## 5. 瀏覽個人研究檔案—Metrics



**C. 評論數發表趨勢圖**：提供作者歷年發表評論數之趨勢圖與參考統計量。

**D. 平均評論數比較圖**：提供作者與自定義的各領域或所有領域評論者、同領域評論專家與所屬單位所有評論者之平均評論數比較。

## 6.匯出個人研究檔案

**Export verified record**

Your verified record provides evidence of your academic service contributions to strengthen your funding and promotion applications. It demonstrates how often top journals rely on your expertise, and can include your peer review history, work as an editor, and editorial board memberships, as well as your Publons Academy activities and Publons Awards. Learn about configuring your verified record here.

See our top tips and case studies for ways to boost your chances for career progression with your verified record.

Beginning of time:  Today

Journal ordering:  Number of records:

**Awards**

include awards won

**Reviews**

include verified reviews

include your scores/institutional rankings

include your review ranking in your field

**Editorial**

Note: Editor records cannot be excluded based on dates.

include verified editorial records

include your verified editorial board memberships

**Publications**

include publications you have authored

**Publons Academy**

Note: These will only show if they fall within the start and end dates specified.

include stats on your Publons Academy membership

include completion of the Publons Academy

### Publons Verified Record

PREPARED BY PUBLONS ON NOVEMBER 22ND 2018

publons

#### Andrew R. H. Preston

<https://publons.com/a/1>

#### Peer Review Summary

Performed 6 reviews for journals including *Journal of Informetrics* and *Journal of Applied Physics*; placing in the 69th percentile for verified review contributions on Publons up until November 2018.

2 Journal of Informetrics  
 2 Journal of Applied Physics  
 2 Publons

#### Editorial Board Membership List

A list of all verified editorial board memberships up until November 2018.

1 Publons

#### Publication List

A list of all publications authored up until November 2018.

Journal unknown  
*Maximum entropy deconvolution of resonant inelastic x-ray scattering spectra*

Journal unknown  
*Vibrational properties of rare-earth nitrides: Raman spectra and theory*

Oct 2014 Journal of Physics: Condensed Matter  
*Low-energy V t 2g orbital excitations in NdVO 3*

Dec 2013 Figshare  
*the future of academic research*

Apr 2013 Journal of Physics: Condensed Matter  
*The band structure of WO 3 and non-rigid-band behaviour in Na 0.67 WO 3 derived from soft x-ray spectroscopy and density functional theory*

Mar 2013 Physical Review B  
*Electronic structure of the kagome staircase compounds Ni 3 V 2 O 8 and Co 3 V 2 O 8*

Jul 2012 Applied Physics Letters  
*Probing the effect of relative molecular orientation on the photovoltaic device performance of an organic bilayer heterojunction using soft x-ray spectroscopies (vol 100, 263302, 2012)*

Jun 2012 Applied Physics Letters  
*Probing the effect of relative molecular orientation on the photovoltaic device performance of an organic bilayer heterojunction using soft x-ray spectroscopies*

Feb 2012 Physical Review B  
*Strain dependence of bonding and hybridization across the metal-insulator transition of VO 2*

Dec 2011 Physical Review B  
*Electronic structure of EuN: Growth, spectroscopy, and theory*

Oct 2011 Physical Review B  
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